



Minutes for the  
Madison County Commissioners Court  
Wednesday, April 12, 2023

THE STATE OF TEXAS  
COUNTY OF MADISON

IN COMMISSIONERS COURT  
OF MADISON COUNTY, TEXAS

The Madison County Commissioners Court met in Regular Session the 12<sup>th</sup> day of April 2023, 9:32 a.m., at the Madison County Courthouse Annex, County Courtroom, 103 W. Trinity Street, Suite 106, Madisonville, Texas with the following members:

Clark Osborne	County Judge	Present
Ken Starr	Commissioner, Precinct 1	Present
Carl Wiseman	Commissioner, Precinct 2	Present
Carl Cannon	Commissioner, Precinct 3	Present
David Pohorelsky	Commissioner, Precinct 4	Present

ITEM 1. INVOCATION AND PLEDGES OF ALLEGIANCE TO THE FLAGS

Judge Osborne led the invocation. The pledges of allegiance to the United States and Texas flags were led by Judge Osborne.

ITEM 2. CALL THE MEETING TO ORDER

Judge Osborne called the meeting to order with a quorum present.

COUNTY CLERK – ADRIAN LAWSON

ITEM 3. Review and/or correct minutes of Regular Session Meeting held March 22, 2023.

Judge Osborne asked for any comments or corrections to these minutes. No correction needed.

ITEM 4. COLLECTION REPORTS

- a) Approve Collection Reports for County Clerk and County Criminal Court  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; and Judge Osborne said we have a motion and second and called for a vote to approve the County Clerk and County Criminal Court collection reports for March 2023, all in favor.

**MOTION CARRIED.**

- b) Approve Collection Reports for District Attorney  
No report submitted.
- c) Approve Collection Report for District Clerk  
Report submitted, see attached.

Commissioner Starr made a motion to approve; Commissioner Cannon gave a second; and Judge Osborne said we have a motion and second and called for a vote to approve the District Clerk collection reports for February 2023, all in favor.

**MOTION CARRIED.**

TREASURER – JUDI DELESANDRI

ITEM 5. Approve paying County bills.

Report submitted, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne said we have a motion and second and called for a vote to approve paying County bills, all in favor.

**MOTION CARRIED.**

ITEM 6. Approve bills paid since last court date March 22, 2023.

Report submitted, see attached.

Commissioner Starr made a motion to approve; Commissioner Wiseman gave a second; and Judge Osborne called for a vote to approve bills paid since last court date March 22, 2023, all in favor.

**MOTION CARRIED.**

ITEM 7. Approve Treasurer's Report.

Reports submitted, see attached.

Commissioner Starr made a motion to approve; Commissioner Cannon gave a second; and Judge Osborne called for a vote to approve Treasurer's Reports, all in favor.

**MOTION CARRIED.**

ITEM 8. Approve personnel changes.

Report submitted, see attached.

Commissioner Wiseman made a motion to approve personnel changes; Commissioner Pohorelsky gave a second to the motion; and Judge Osborne called for a vote to approve the personnel changes, all in favor.

**MOTION CARRIED.**

AUDITOR – TONI JOYNER

ITEM 9. Auditor's Report

Report submitted, see attached.

ITEM 10. Budget Amendments

No report submitted.

DEPARTMENTAL REPORTS

ITEM 11. Historical Commission

Laura Cannon spoke about digitizing newspapers, working with smaller cemeteries for historical cemetery markers, needing a storage site, Facebook page, and they are working on creating Volume III of the Madison County, Texas book.

ITEM 12. Designated Representative Monthly Report - Lynn Jeffries

Report submitted, see attached.

ITEM 13. Tax Assessor/Collector Monthly Report – Karen Lane, TAC  
Report submitted, see attached.

ITEM 14. Emergency Management Report – Shelly Butts  
No report submitted.

ITEM 15. County Extension Agent Monthly Report-Allen Homann  
No report submitted.

ITEM 16. Veterans Affairs - Erica Greene  
Report submitted, see attached.

ITEM 17. Elections Administrator-Bobbie Duke  
Bobbie Duke spoke about a Senate Bill eliminating County wide polling.

ITEM 18. Justice of the Peace – Steve Cole/Jon Stevens  
Report submitted, see attached.

ITEM 19. Sheriff's Department – Bobby Adams  
Report submitted, see attached.

ITEM 20. Madison County Library – Veronica Landmann  
Report submitted, see attached.

ITEM 21. Constable – Charles Turner/Jim Jackson  
Report submitted, see attached.

ITEM 22. Judge's Report – Clark Osborne  
Judge Osborne spoke about budget season, employee title changes, employee evaluations, and inventory spreadsheets.

ITEM 23. **Public Comment – Hear Comments in reference to the following Agenda Items Only – time limit 3 minutes, one person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium.**

Karen Lane and Charles Turner submitted The V.G. Young Institute of County Government, Administrative Training: County Budgeting Certificates with 4 hours of Educational Training.

ITEM 24. Discuss and take action on Happy Houses Texas, LLC's application for re-plat to be known as Preliminary Plat of Caroline's Heaven Subdivision for property recorded in Volume 1893, Page 161, Number 119365 of the Madison County Records.

Shelly Butts, Judge Osborne, and Courtney Cain provided information to the court. See attached. Judge Osborne made a motion; Commissioner Wiseman gave a second; and Judge Osborne called for a vote to approve Happy Houses Texas, LLC's application for re-plat to be known as Preliminary Plat of Caroline's Heaven Subdivision for property recorded in Volume 1893, Page 161, Number 119365 of the Madison County Records with conditions, release of current utility easement, notation on plat County is not responsible for culverts or repairs and maintenance on culverts, and no utilities in right-of-way, all in favor.

**MOTION CARRIED.**

ITEM 25. Discuss and take action on Happy House Texas, LLC's Application for Final Major Plat to be known as Final Plat of Caroline's Heaven Subdivision for property recorded in Volume 1893, Page 161, Number 119365 of the Madison County Records.

See attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to approve Happy House Texas, LLC's Application for Final Major Plat to be known as Final Plat of Caroline's Heaven Subdivision for property recorded in Volume 1893, Page 161, Number 119365 of the Madison County Records subject to the same conditions on Preliminary Plat (Item 24), all in favor.

**MOTION CARRIED.**

ITEM 26. Discuss and take action on Texas Select Traffic Enforcement Program (STEP) funding Application for the FY2023 year and consider Resolution.

Curtis Klinge provided information to the court. Report submitted, see attached.

Commissioner Starr moved to approve; Commissioner Wiseman seconded the motion; and Judge Osborne called for a vote to approve Texas Select Traffic Enforcement Program (STEP) funding Application for the FY2023 year and consider Resolution, all in favor.

**MOTION CARRIED.**

ITEM 27. Discuss and take action on request of Karen Lane, Tax Assessor Collector's approval to use \$4,000 of the ARPA funds for the purchase and installation of a tower and equipment for connection to the server at the Madison County Appraisal District to replace the AT&T fiber line that is currently being used.

Karen Lane provided information to the court. See attached.

Commissioner Wiseman moved to approve; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote approving Karen Lane to use \$4,000 of the ARPA funds for the purchase and installation of a tower and equipment for connection to the server at the Madison County Appraisal District to replace the AT&T fiber line that is currently being used, all in favor.

ITEM 28. Discuss and take action on the Sheriff's Department request to use \$56,470.00 of the American Rescue Plan Act (ARPA) funds for a \$1.07 hour increase to 49 staff members of the Sheriff's Department. Bobby Adams provided information to the court.

Commissioner Wiseman moved to approve; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote on the Sheriff's Department request to use \$56,470.00 of the American Rescue Plan Act (ARPA) funds for a \$1.07 hour increase to 49 staff members of the Sheriff's Department, all in favor.

**MOTION CARRIED.**

ITEM 29. Discuss and take action on agreement with UBEO for a 5 year lease for a printer/copier for the County Judge's Office.

Donna Cuevas provided information to the court. See attached.

Commissioner Starr moved to approve; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote approve agreement with UBEO for a 5 year lease for a printer/copier for the County Judge's Office, all in favor.

**MOTION CARRIED.**

ITEM 30. Discuss and take action on Judge Osborne's request to advertise for competitive sealed proposals for construction of the courthouse roof.

Judge Osborne provided information to the court.

Commissioner Starr motion to approve; Commissioner Cannon seconded the motion; and Judge Osborne called for a vote approving Judge Osborne’s request to advertise for competitive sealed proposals for construction of the courthouse roof, all in favor.

**MOTION CARRIED.**

ITEM 31. Discuss and take action on awarding contract to Grant Administrator for the administration of the CDBG MIT-MOD and Consider Resolution.

Judge Osborne and Donna Cuevas provided information to the court. See attached.

Commissioner Starr moved to approve; Commissioner Wiseman seconded the motion; and Judge Osborne called for a vote approving awarding contract to Grant Administrator for the administration of the CDBG MIT-MOD and Consider Resolution with Langford Community Management Services, all in favor.

**MOTION CARRIED.**

ITEM 32. Discuss and take action on Amber Alert.Network Brazos Valley Proclamation.

Chuck Konderla provided information to the court. See attached.

Commissioner Cannon moved to approve; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote approving Amber Alert.Network Brazos Valley Proclamation, all in favor.

**MOTION CARRIED.**

ITEM 33. Discuss and take action on Proclamation designating April as Sexual Assault Awareness and Prevention Month in Madison County.

Kayla Duncan with SARC provided information to the court. See attached.

Commissioner Wiseman made a motion; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote to approve Proclamation designating April as Sexual Assault Awareness and Prevention Month in Madison County, all in favor.

**MOTION CARRIED.**

ITEM 34. Discuss and take action on request from the Madisonville Noon Lions Club for HOT funds in the amount of \$3000 for the Madisonville Lions Club Gun Show to be held August 19 & 20, 2023.

Bunkin Bennett provided information to the court. See attached.

Commissioner Pohorelsky moved to approve; Commissioner Wiseman seconded the motion; and Judge Osborne called for a vote approving request from the Madisonville Noon Lions Club for HOT funds in the amount of \$3000 for the Madisonville Lions Club Gun Show to be held August 19 & 20, 2023, all in favor.

**MOTION CARRIED.**

ITEM 35. Discuss and take action on transferring \$15,000.00 from contingencies to Juvenile Probation Department to pay for residential placement.

Sara Nacienceno provided information to the court.

Commissioner Starr moved to approve; Commissioner Wiseman seconded the motion; and Judge Osborne called for a vote approving transferring \$15,000.00 from contingencies to Juvenile Probation Department to pay for residential placement, all in favor.

**MOTION CARRIED.**

ITEM 36. Discuss and take action on Participation Agreement with the Office of Court Administration for a Uniform Case Management System for the Madison County District Clerk and County Clerk utilizing software from Tyler Technologies, Inc.

Judge Osborne provided information to the court. See attached.

Commissioner Cannon moved to approve; Commissioner Pohorelsky seconded the motion; and Judge Osborne called for a vote approving Participation Agreement with the Office of Court Administration for

a Uniform Case Management System for the Madison County District Clerk and County Clerk utilizing software from Tyler Technologies, Inc., all in favor.

**MOTION CARRIED.**

**ITEM 37. Public Comment- No Discussion or Action will be taken at this time by the Court – A three (3) minute limit per speaker. One person at a time will be called from the Public Participation submitted. Move to the front of the Court and stand at the podium. Please address your comments to your commissioner.**

No Public Participation forms submitted to the Clerk of Court.

ITEM 38. ADJOURN:

Commissioner Starr made a motion to adjourn; Commissioner Pohorelsky gave a second; and Judge Osborne called for a vote to adjourn, all in favor.

**MOTION CARRIED.**

Meeting adjourned Wednesday, April 12, 2023, at 10:31 A.M.

I, Adrian Lawson, Madison County Clerk, do hereby attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for April 12, 2023.

Approved and signed this 26<sup>th</sup> day of April 2023.



Adrian Lawson, Clerk  
Commissioners Court  
Madison County, Texas

